

Resources on Public Participation Plan (PPP) requirements:

1. Example PPP comment letters submitted in the Bay Area:
 - (a) [PPP comment letter submitted August 2010](#)
 - (b) [Follow-up PPP comment letter submitted December 2010](#)
 - (c) Please send additional examples from other regions to:
pfatehi@publicadvocates.org
2. The detailed U.S. Department of Transportation (DOT) regulations that require MPOs to adopt a PPP (23 CFR sec. 450.316) are available [here](#).
3. DOT's Environmental Justice Order is available [here](#). This includes some strong public participation language, such as:

“Procedures shall be established or expanded, as necessary, to provide meaningful opportunities for public involvement by members of minority populations and low-income populations during the planning and development of programs, policies, and activities (including the identification of potential effects, alternatives, and mitigation measures).” (DOT Order, 62 Fed. Reg. at 18380.)

4. The Federal Transit Administration's (FTA) circular on Title VI and EJ is available [here](#). It states that part of its purpose is to “[p]romote the full and fair participation of all affected populations in transportation decision making.” (Circular 4702.1A, ch. II, § 1(c).)
5. FTA/FHWA, PUBLIC INVOLVEMENT TECHNIQUES FOR TRANSPORTATION DECISION-MAKING (1996) is available at <http://www.fhwa.dot.gov/reports/pittd/cover.htm>
6. 2010 California Regional Transportation Plan (RTP) Guidelines available at [http://www.catc.ca.gov/programs/rtp/2010 RTP Guidelines.pdf](http://www.catc.ca.gov/programs/rtp/2010_RTP_Guidelines.pdf). See the following:
 - Section 4.2: Social Equity and Environmental Considerations in the RTP (*pp. 62-63 in hard copy; pp. 71-72 in PDF*)
 - Section 4.3: Participation Plan (*pp. 64-67 in hard copy; pp. 73-76 in PDF*)
 - Note: We don't agree with the characterization of those plans listed in the “Best Practices” section as exemplary.
7. SB 375 statutory text related to PPPs is available [here](#), including this language:

(E) Each metropolitan planning organization shall adopt a public participation plan, for development of the sustainable communities strategy and an alternative planning strategy, if any, that includes all of the following:

(i) Outreach efforts to encourage the active participation of a broad range of stakeholder groups in the planning process, consistent with the agency's adopted Federal Public Participation Plan, including, but not limited to, affordable housing advocates, transportation advocates, neighborhood and community groups, environmental advocates, home builder representatives, broad-based business

organizations, landowners, commercial property interests, and homeowner associations.

(ii) Consultation with congestion management agencies, transportation agencies, and transportation commissions.

(iii) Workshops throughout the region to provide the public with the information and tools necessary to provide a clear understanding of the issues and policy choices. At least one workshop shall be held in each county in the region. For counties with a population greater than 500,000, at least three workshops shall be held. Each workshop, to the extent practicable, shall include urban simulation computer modeling to create visual representations of the sustainable communities strategy and the alternative planning strategy.

(iv) Preparation and circulation of a draft sustainable communities strategy and an alternative planning strategy, if one is prepared, not less than 55 days before adoption of a final regional transportation plan.

(v) At least three public hearings on the draft sustainable communities strategy in the regional transportation plan and alternative planning strategy, if one is prepared. If the metropolitan transportation organization consists of a single county, at least two public hearings shall be held. To the maximum extent feasible, the hearings shall be in different parts of the region to maximize the opportunity for participation by members of the public throughout the region.

(vi) A process for enabling members of the public to provide a single request to receive notices, information, and updates.